



Executive Committee Meeting Minutes

Lee County, Illinois

May 12, 2022 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

The meeting was called to order at 11:00 a.m., by Vice Chair John Nicholson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, Marilyn Shippert, and Tom Wilson

Chair Bob Olson and Jim Schielein were absent. Arlan McClain was present on behalf of Jim Schielein. Chris Norberg attended via Zoom video conferencing. All other members were present in person.

III. Meeting Attendees and Visitors

Wendy Ryerson (County Administrator), Dee Duffy (Zoning Administrator), Alice Henkel (Renewable Energy Coordinator), (Charley Boonstra)(11:19-11:27), and Becky Brenner (Board Secretary) were all present in person. Lee County IT attended via Zoom video conferencing.

IV. Approval of the Minutes from the Previous Meeting - (April 14, 2022)

The April 12, 2022, minutes of the Executive Committee Meeting were approved without modification.

V. Review of Claims Report Provided by the Claims Committee

Motion to approve claims. **Moved** by Mike Koppien. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

VI. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward from their committee meetings.

VII. Old Business

A. Resolution Setting Circuit Clerk's Salary

Wendy Ryerson explained that the Resolution Setting Circuit Clerk's Salary was on the County Board agenda in April, but was overlooked. It is on the agenda for

May's meeting for consideration and approval. The resolution is identical to the resolution that was passed in May's County Board meeting for the County Clerk and the Treasurer.

Motion to include the Resolution Setting Circuit Clerk's Salary on the May County Board Agenda. **Moved** by Marilyn Shippert. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

VIII. New Business

A. ~~Mass Transit District Resolution~~

This item was not ready for action and will not be included on the May agenda.

B. Per Diem Reporting and Approval

Wendy Ryerson explained that the per diem tracking process would be cleaner administratively, if the approval of the per diems could be done on a calendar "month by month" basis. Currently, per diems are being compiled from County Board meeting to County Board meeting. The proposed process would mean that the per diems submitted up through the end of May would be approved in the June County Board meeting for payment with the first payroll in July. This process would not include the Zoning Board of Appeals or the Planning Commission per diems. *The committee gave the approval to change the process.*

C. Resolution: Certified List of Candidates For Judge of Election for the Republican and Democratic Parties

Motion to approve the Resolution: Certified List of Candidates for Judge of Elections for the Republican and Democratic Parties and place on the May County Board agenda. **Moved** by Doug Farster. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

IX. Appointments

There were no appointments for the Executive Committee to approve.

X. Raffle Report

Motion to approve the *Paw Paw Lions Club* and *LHCS Friends of Parks and Recreation* raffle reports. **Moved** by Arlan McClain. Second by Doug Farster. Motion passed unanimously by voice vote.

A. Paw Paw Lions Club

B. LHCS Friends of Parks and Recreation

XI. Review and Approval of Per Diem Report

This was covered earlier in the meeting under Per Diem Reporting and Approval. The per diem report for May will be submitted at the June County Board Meeting for approval.

XII. Executive Session

There was no request for an executive session.

XIII. April 21, 2022 County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Board Chair Announcements

E. Approval of Board Minutes: April 21, 2022 County Board Minutes

F. Zoning and Planning

1. Monthly Report and Minutes

2. Petitions Going To the Zoning Board of Appeals: - None

3. Petitions Going To the Planning Commission - None

4. Petitions Coming From the Zoning Board of Appeals

a. Petition 22-P-1590, Petitioner: Jerad Zellhofer, PPN#'s 02-15-23-300-007 & 02-15-26-200-005 in Amboy Township

b. Petition 22-P-1592, Petitioner: Michael and Mary Anderson, PPN# 02-15-36-200-016 in Amboy Township

~~c. Petition 22-P-1593, Petitioner: Lee County Zoning Office, PPN# 19-22-05-400-006 in Sublette Township~~

This petition will not be on the County Board agenda for May.

~~d. Petition 22-P-1594, Petitioner: Lee County Zoning Office, PPN# 19-22-08-200-002 formerly known as part of PPN# 19-22-08-200-002 in Sublette Township~~

This petition will not be on the County Board agenda for May.

5. Petitions Coming From the Planning Commission - None
- G. Administrator Monthly Update and Board Member Comments
- H. Visitor/Guest Speakers
- I. Approval of County Officers Reports, Request for Deposit of Funds, and Orders Paid in Vacation
- J. Old Business
1. Resolution Setting Circuit Clerk's Salary
 2. Purchasing Policy Ordinance - (Held over from March)
 - ~~3. Animal Control Ordinance (Because of revisions, ordinance will be held over until June)~~
- This ordinance was tabled in the May Properties, Planning, and Zoning meeting and will not be on the May County Board agenda.
4. FY22 Budget Adjustment for Approved Raises (Tabled in April)
 5. Petition 22-PC-66 (Held over in February)
- K. New Business
1. ARPA Committee Funding Recommendations
 - a. Historic Dixon Theatre
 - b. Planning Grant for Traffic Analysis Around Steward/Rochelle Industrial Park
 - c. Lee County Sheriff's Office Request for Starcom Radios
 2. Revised MFT Maintenance Appropriation Resolution - Highway Department
 3. Stipulated Agreement for the ICC - Highway Department
 4. Resolution County Board Member Compensation
 5. Resolution Zoning Board of Appeals and Planning Commission Compensation Effective FY2023
 - ~~6. Resolution Setting Salary of Circuit Clerk~~

This is a duplicate. Item will be addressed under old business.

7. Resolution in Support of ETSB (9-1-1)

Additional items that will be added to the May County Board agenda under New Business include:

- Resolution: Battery Energy Storage Systems Moratorium Extension
- Resolution: Moratorium Extension on Solar Energy Systems
- Resolution: Moratorium Extension - Wind Energy System
- Resolution: Certified List of Candidates for Judge of Election for the Republican and Democratic Parties

L. Appointments

1. Resolution: Appointment of James M. Smith to the Lee County Board of Review
2. Resolution: Appointment of Judy Truckenbrod to the Farmland Assessment Review Committee
3. Resolution: Appointment of James D. Schielein to the Farmland Assessment Review Committee
4. Resolution: Appointment of Mark Appelquist as Trustee of the Franklin Grove Fire Protection District
5. Resolution: Appointment of Edwin Lilja to the Amboy Fire Protection District

M. Executive Session

N. Approval of County Officers Reports

O. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.

P. Approval of Board Member Mileage and Per Diem

Q. Adjournment - County Board Meeting Agenda

XIV. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board Agenda as amended. **Moved** by Doug Farster. **Second** by Arlan McClain. **Motion** passed unanimously by voice vote.

After the motion to approved the proposed County Board agenda, there was an additional item that was added:

- Petition 21-P-1586 Petitioner: Sauk Valley Hydrogen, LLC, Request for the County to Accept a Letter of Credit in Lieu of an Escrow Account for the Decommissioning Financial Security for its 845 KW Solar Project

Motion to add Petition 21-P-1586 to the May County Board agenda. **Moved** by Mike Koppien. **Second** by Marilyn Shippert. **Motion** passed unanimously by voice vote.

XV. Adjournment - Executive Committee Meeting

Motion to adjourn at 11:28 a.m. **Moved** by Marilyn Shippert. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.